DEPARTMENT OF THE NAVY
CHIEF INFORMATION OFFICER
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MEMORANDUM FOR DISTRIBUTION

Subj: MANAGEMENT OF DEPARTMENT OF THE NAVY SOFTWARE APPLICATIONS

The implementation of the Navy/Marine Corps Intranet (NMCI) provides a unique opportunity and incentive for the Department of the Navy (DON) to significantly reduce its number of Information Technology (IT) applications. This will provide a long overdue, much needed reduction in the size of the DON application portfolio and accompanying total cost of ownership, and will minimize costs associated with public key enabling of applications. The DON fully appreciates the challenge of this task, in terms of changes in process, user transition, training, support, and short-term cost. The long-term advantages to the DON are improved security, improved operational effectiveness through improved interoperability, standardized processes and forms, standardized data from authoritative sources, and cost reduction through elimination of redundancy and inefficiency. It is the policy of the DON that duplicative, obsolete, and non-secure applications, and their associated databases, be eliminated.

To achieve this, all DON organizations shall immediately begin a review of their applications to integrate, consolidate, or eliminate them prior to transitioning to the NMCI. To facilitate this review, the Applications Enterprise Action Group (AEAG), in coordination with the Information Strike Force and Navy and Marine Corps requirements and acquisition agencies, is developing processes for inventorying, cataloging, rationalizing, and prioritizing legacy applications, and will ensure that these processes are documented in the Legacy Applications Transition Guide maintained by the NMCI Program Management Office. Each Claimant will provide their plan for elimination of duplicative, obsolete, and non-secure applications, including estimated target percentage reductions, to the Office of the DON CIO by 31 December 2001. The AEAG will coordinate closely with efforts associated with information assurance, portal integration, enterprise software licensing, and web-enabling of applications to eliminate duplication of effort.

The DON must begin using a structured Enterprise IT Architecture approach that will provide an information management framework to design, develop, acquire, implement, and maintain interoperable and secure IT systems that directly support the DON mission and goals. This requires a functional alignment to ensure horizontal integration of business processes, and enable identification and elimination of functionally redundant applications and databases across organizational entities. Functional managers will specify requirements via the operational architecture and acquisition program managers will document existing and planned systems, interfaces, and databases using standard DON and DoD products, models, and analytical tools. While recognizing that there may be limited Service-unique and Joint requirements, the management of applications at the DON enterprise level, and the creation and maintenance of an integrated IT architecture, are necessary steps to enable the Department to transition to a data-centric, networked environment, and to use authoritative data sources and enterprise-wide, web-enabled applications.

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